

Drafting

Class / group: _____ Term / dates: _____

Student names Practice Statements below →										
Writing single-paragraph texts that follow from their planning										
Beginning at the margin and leaving appropriately sized spaces between words										

Planning

Class / group: _____ Term / dates: _____

Student names → Practice Statements below										
Using simple organisers to plan single-paragraph texts										
Using notes to record key ideas during planning										
Identifying and working towards a specific writing goal based on revisions and edits made to previous writing										

**Revising and editing**

Class / group: _____ Term / dates: _____

Student names → Practice Statements below										
Rereading to check each sentence and making corrections when something does not make sense or is ungrammatical										
Adding, deleting, or substituting words to clarify meaning										
Improving sentence construction by separating run-on sentences and/or combining consecutive sentences										
Making simple edits to draft sentences using known spelling patterns and punctuation										